OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – DECEMBER 8, 2015

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, December 8, 2015, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Harold J. Anderson, President; Mr. Elton J. LeBlanc, Vice President; Rev. Henry Ballard, Jr., Commissioner and Ms. Cheri C. Quigley, Commissioner (arrived at 12:05). Absent was Mr. P. James DiFatta, Secretary/Treasurer. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Ted Roche, Project Manager; Mr. Ricky Melerine, Public Relations Liaison; Mr. Sal Cusimano, Agreement Analyst; Mr. Zeljko Franks, Associated Terminals; Mr. Dan Murphy, Infinity Engineering and Mr. Jim Simmons, NY & Associates.

President Anderson asked if there were any public comments, in accordance with R.S.42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on November 17, 2015.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a new lease with T-Mobile Central LLC for approximately 315 square feet of land and space on the smoke stack between the heights of 161 and 169 feet.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved Health Insurance Premiums (Office of Group Benefits), consistent with board policy, at the rate of:

Employee Only 100% Magnolia Open Access Premium

Employee and Spouse/Dependent(s) 100% Magnolia Open Access Premium

Plus $200.00

President Anderson recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets, professional services and Lessees Arrears. The Board discussed the Finance Report. President Anderson thanked Mr. Heaphy for his report.

Regular Monthly Meeting

December 8, 2015

Page 2

President Anderson recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel recognized Mr. Roche who updated the Board on the ongoing construction projects and informed the Board he will be doing more tenant assessments at the January, 2016 meeting. Dr. Scafidel then asked for a moment of silence in remembrance of Mr. Ken Acosta, former employee, and reminded the Board of the Christmas Open House. President Anderson thanked Dr. Scafidel for his report.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a contract with Reed Henderson.

President Anderson asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President Anderson asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, the meeting was adjourned.

/s/ Elton J. LeBlanc, Secretary